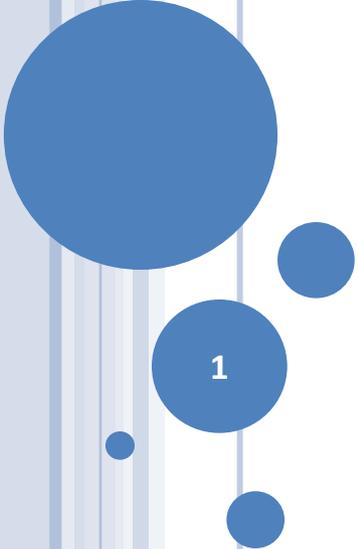


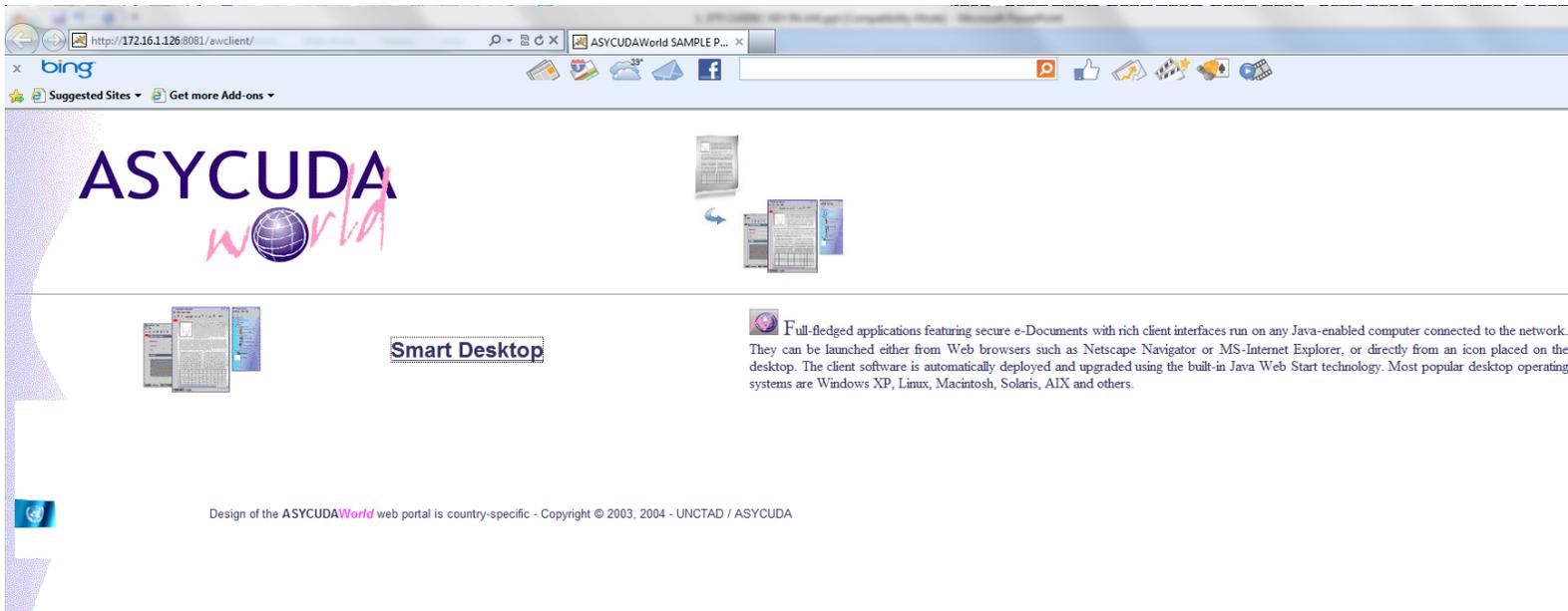
# **DIRECT TRADER INPUT CUSDEC KEY IN ASYCUDA WORLD**



1

**ICT DIVISION**

# TYPE THE URL HTTP://172.16.2.120



Click on the “**Smart Desktop**”

A short cut can be created.

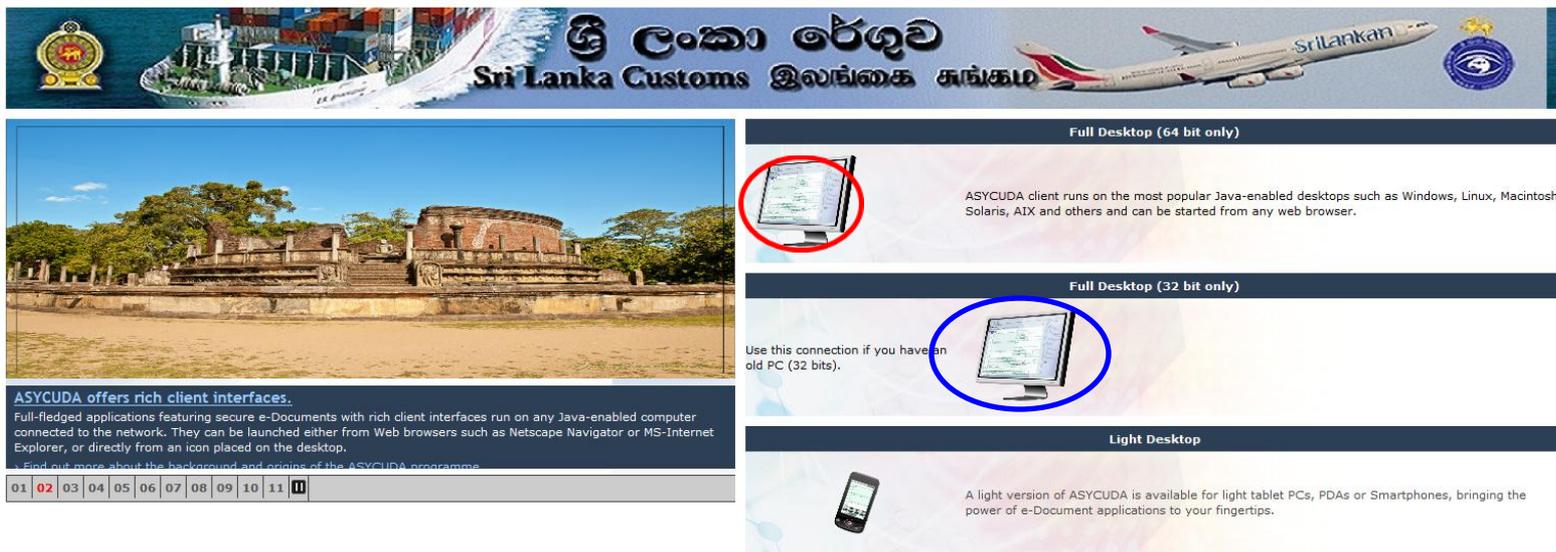
# LOG IN

Go to your internet browser

Type the URL <http://172.16.2.120:8081/awclient/>

## Sri Lanka Customs Document Processing Server

All entries to this server will be considered as finalized legal submissions, any cancellations should be approved by Sri Lanka Customs.

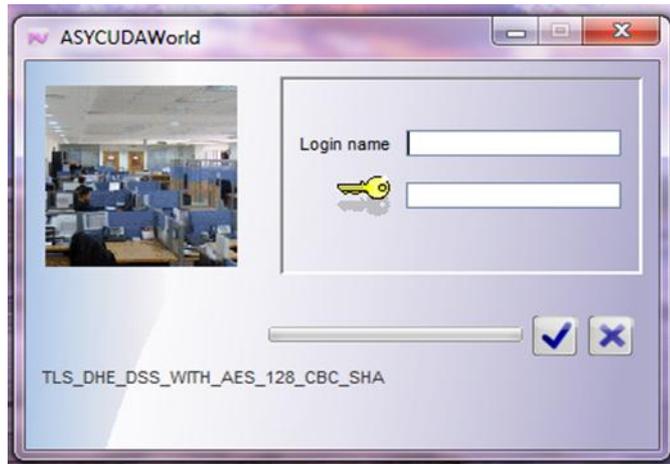


The interface features a header with the Sri Lanka Customs logo, a ship, and an airplane. Below the header, there are three sections for client interfaces:

- Full Desktop (64 bit only)**: Includes an image of a computer monitor circled in red. Text: "ASYCUDA client runs on the most popular Java-enabled desktops such as Windows, Linux, Macintosh, Solaris, AIX and others and can be started from any web browser."
- Full Desktop (32 bit only)**: Includes an image of a computer monitor circled in blue. Text: "Use this connection if you have an old PC (32 bits)."
- Light Desktop**: Includes an image of a smartphone. Text: "A light version of ASYCUDA is available for light tablet PCs, PDAs or Smartphones, bringing the power of e-Document applications to your fingertips."

Below the interface, there is a navigation bar with a grid of numbers from 01 to 11, and a small icon of a document.

Double click on the computer indicated in the red circle. If the OS is 32 bit click on the computer indicated in blue.



Type the password and log in

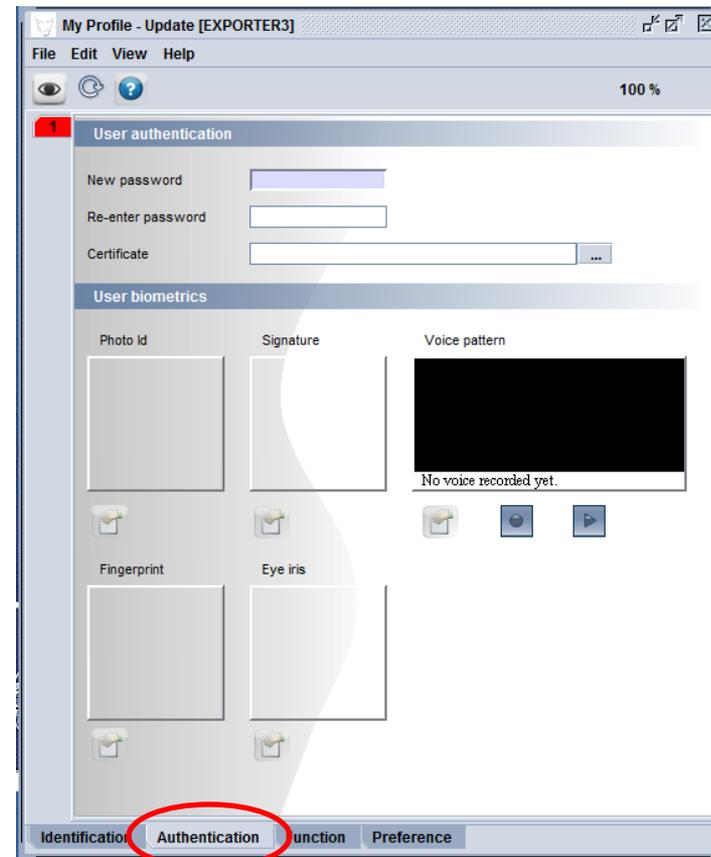
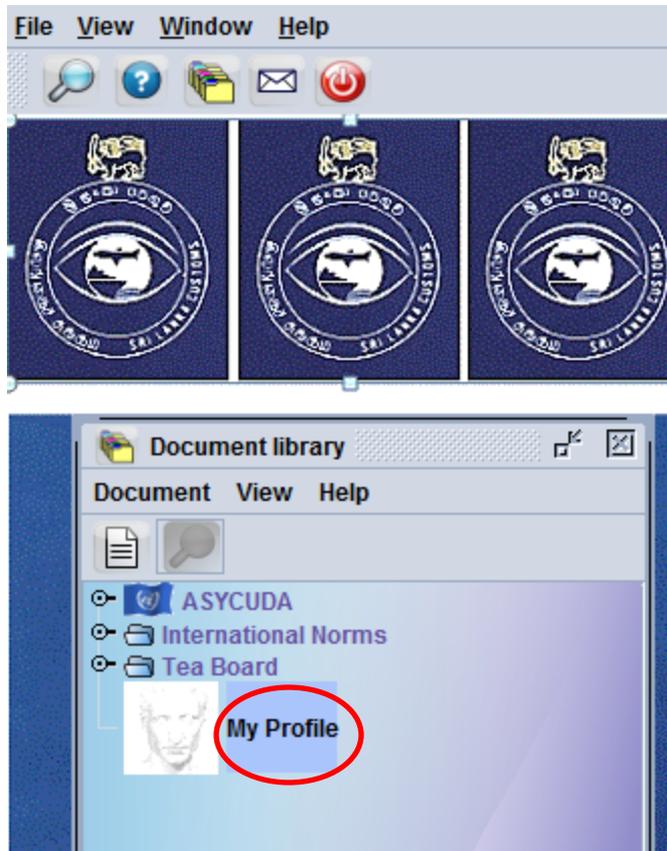
Users should be extremely careful about their usernames and passwords.

Users will be held responsible for all the entries made using their usernames and passwords.



When you log in above page will be displayed.

# CHANGING THE PASSWORD



You can change your password by clicking on the My Profile – Authentication – New password.

# CUSDEC KEY IN



When you log in following web page will prop up.

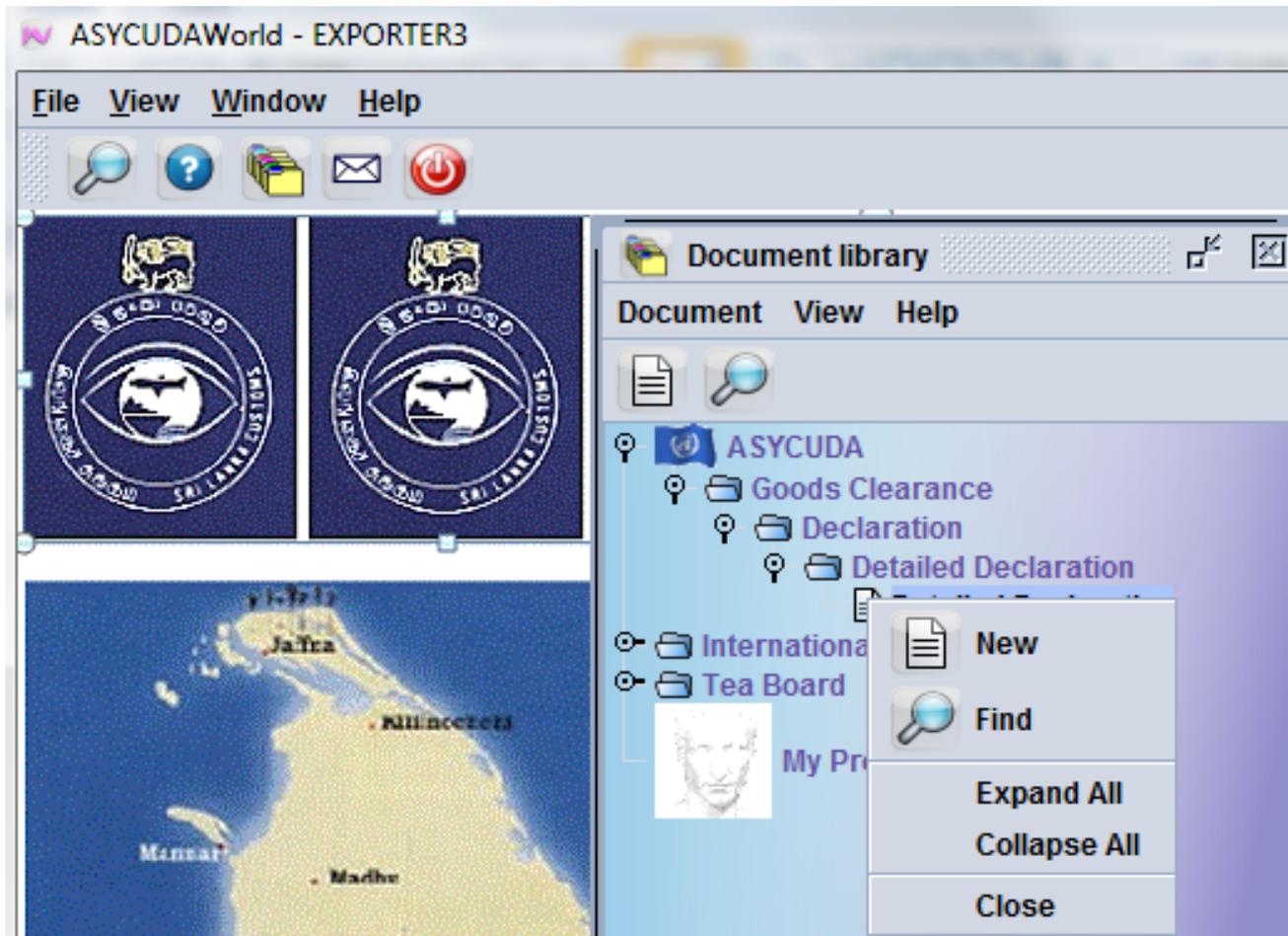
Go to ASYCUDA

-Goods Clearance

-Declaration

-Detailed Declaration

# RIGHT CLICK THE MOUSE – CLICK ON THE NEW.



ASYCUDA

SCHEDULE II  
SRI LANKA CUSTOMS - GOODS DECLARATION

CUSDEC I

1 DECLARATION

2 Exporter TIN: \_\_\_\_\_

3 Pages 4 List  
1 2

5 Items 6 Total Packages 7 Declarant's Sequence Number  
2 2012

8 Consignee TIN: \_\_\_\_\_

9 Person Responsible for Financial Settlement TIN: \_\_\_\_\_

11 Trading 12 Value Details 13 C.A.P.  
Ctry

14 Declarant/Representative TIN: 4090013357000  
JAFFERJEE BROTHERS  
150 ST JOSEPH'S ST GRANDPASS COL 14

15 Country of Export 16 Country of Origin  
17A Ctry Ex. Code 17B Ctry Dest Cod  
a) b) a) b)

17 Country of Destination

18 Vessel/Flight 19 Ctr. 20 Delivery Terms

21 Voyage No./Date 22 Currency and Total Amount Invoiced 23 Exchange Rate 24 Nature of  
0.00 0.0000 Trans.

25 Mode of Transport 26 Inland mode 28 Financial and Banking Data Bank Code:  
at border Transport Terms of Payment:

30 Location of Goods Bank Name:  
Branch: Ref. No.:

31 Packages and Description of Goods

32 Item No. 33 Commodity (HS) Code

34 Ctry of Origin Co. 35 Gross Mass (Kg) 36 Prefer.  
a) b)

37 Procedure Code 38 Net Mass (Kg) 39 Quota

40 Previous Document/BL No./AWB No. S/L

S.A.D. Val. Note Item Val. Note Asmt. Notice Info. Page Att. Doc. Scan. Doc. Blend Sheet

You will get the following CusDec.

This CusDec has two items.

Since the DTI user is “Jafferjee Brothers” their declarant details will appear automatically.

The CusDec will also have cage 3,5,7 & 32 filled.

**For AIR CARGO CusDecs the office code at cage 1 should be KTIM2. Colombo Cargo it should be KTCC2. DHL it should be KTDH2.**

# You will get the following CusDec.

File Edit View Help 100%

CU SDEC I SCHEDULE II SRI LANKA CUSTOMS - GOODS DECLARATION

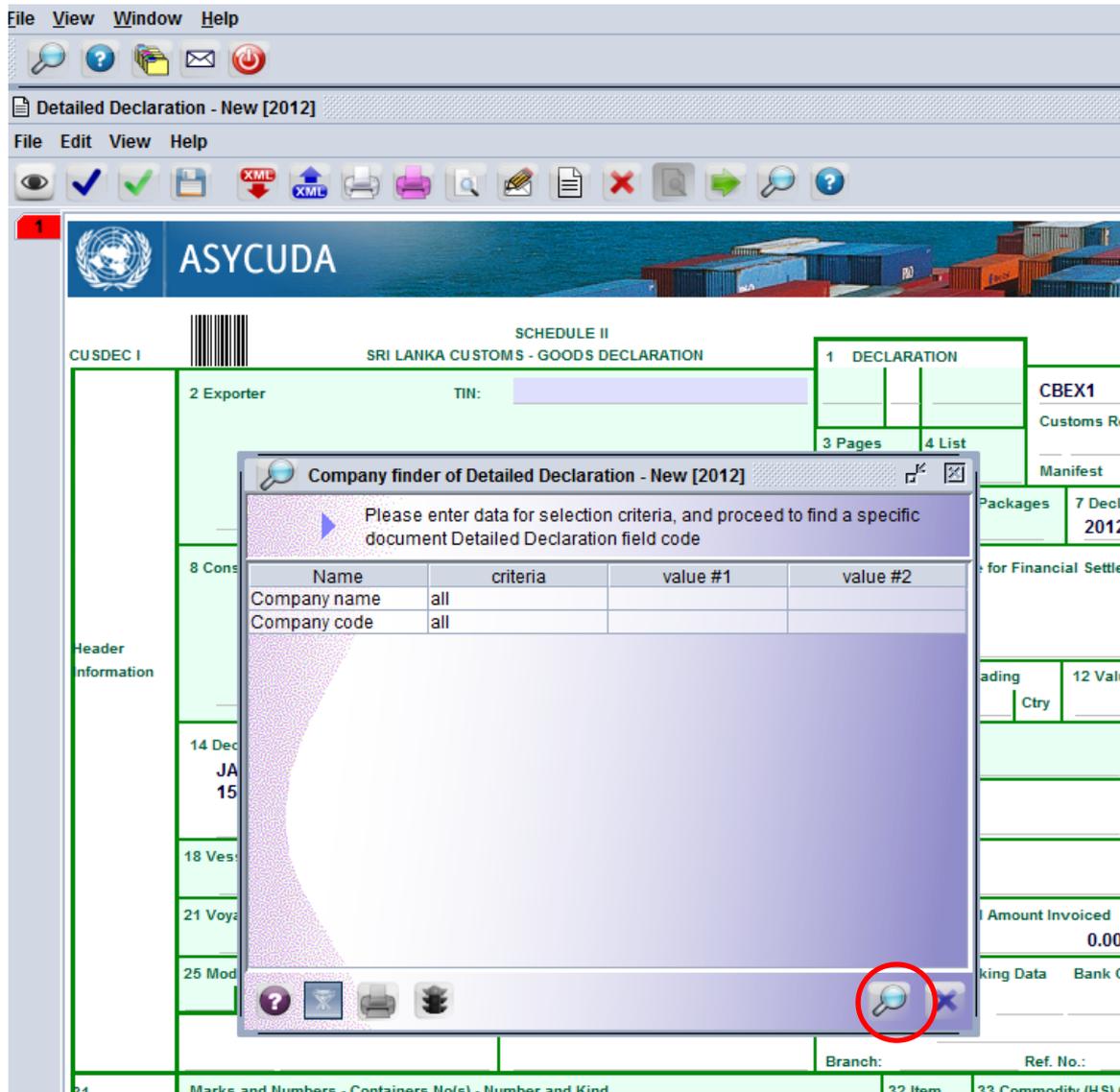
2 Exporter TIN: 4090013357000 JAFFERJEE BROTHERS 150, ST JOSEPH'S STREET, GRAND PASS COLOMBO 14.		1 DECLARATION EX 1		Customs - 53 CBEX1 Colombo Exports Office Customs Reference Number:	
3 Pages 1 2		4 List 1 2		Manifest	
5 Items 2		6 Total Packages 100		7 Declarant's Sequence Number 2012	
8 Consignee TIN:		9 Person Responsible for Financial Settlement TIN:			
10 Ctry of First NG Dest		11 Trading Ctry		12 Value Details	
13 C.A.P. 2		14 Declarant/Representative TIN: 4090013357000 JAFFERJEE BROTHERS 150 ST JOSEPH'S ST GRANDPASS COL 14		15 Country of Export a1 b1	
16 Country of Origin Sri Lanka		17 Country of Destination Japan		15A Ctry. Ex. Code a1 b1	
17A Ctry Dest Cod a1 JP b1		18 Vessel/Flight ANDORMEDA		19 Ctr. <input checked="" type="checkbox"/> CIF	
20 Delivery Terms CIF		21 Voyage No./Date ANDORMEDA		22 Currency and Total Amount Invoiced USD 10,000.00	
23 Exchange Rate 110.9905		24 Nature of Transt.		25 Mode of Transport 1 at border Transport	
26 Inland mode		27 Place of Loading		28 Financial and Banking Data Bank Code: 7010 Terms of Payment: 61 L/C, Irrevocable cnfmd. sight docs.cr	
29 Office of Exit CBEX1 Colombo Exports Office		30 Location of Goods			
31 Packages and Description of Goods Marks and Numbers - Containers No(s) - Number and Kind Marks & JAF JAF *** Nos of Pkgs: 90 Number & Kind: 90 BX Box Containers No(s): Description: Other tea, Flavoured		32 Item 1 No.		33 Commodity (HS) Code 09021033 000	
34 Ctry of Origin Co. a1 LK b1		35 Gross Mass (Kg) 10,000.00		36 Prefer.	
37 Procedure Code 1100 000		38 Net Mass (Kg) 9,000.00		39 Quota	
40 Previous Document/BL No./AWB No. S/L					
41 UOM & Qty. 1 KGM 10,000.00		41 UOM & Qty. 2			
44 Add. Info Documents Licence No D.Val D.Qty 0-0					

S.A.D. Val. Note Item Val. Note Asmt. Notice Info. Page Att. Doc. Scan. Doc. Containers Blend Sheet

You can use the return key or the tab key to navigate inside the CusDec.

Pressing **Shift+Tab** keys together will result the cursor moving up.

The CusDec should be filled accordingly.



- You can go to cage 8, importer and press F3.

- Then when you press the icon circled you will get the full importer table.

ASYCUDAWorld - DTI JAFFERJEE

File View Window Help

Detailed Declaration - New [2012]

File Edit View Help

ASYCUDA

CUSDEC I

SCHEDULE II

SRI LANKA CUSTOMS - GOODS DECLARATION

1 DECLARATION

2 Exporter TIN: CBEX1 Customs Rel

3 Pages 4 List

Company finder of Detailed Declaration - New [2012]

96 documents found! Please select a document and select an action from the local menu

Company name	Company code	Start date	End date
ASIAN FREIGHT SERVICE	4090966627000	01/01/2000	
SILCO	4091636107000	01/01/2000	
K T B FREIGHTERS	5133421447000-1	01/01/2000	
HEWIJ INVESTMENT LTD	1040760177000	01/01/2000	
PAN GLOBAL SHIPPING PVT LTD.	1142234417000	01/01/2000	
WESTERN PAPER INDUSTRIES ...	1142766857000	01/01/2000	
PERSONAL DESIGN PVT LTD.	1143181677000	01/01/2000	
RED HEART TRADING CO.PVT L...	1143357037000	01/01/2000	
GAVINRO INTERNATIONAL	4091659747000	01/01/2000	
DHESHAPRIYA M D	6324904707000	01/01/2000	
WASANTHA PRIYANKARA U L L	6936644387000	01/01/2000	
DEMAND EXPORT	6936644387000-1	01/01/2000	
THEVARAJAH M	5812222897000	01/01/2000	
DEEMAS INTERNATIONAL CLOT...	4090429297000	01/01/2000	
KELANEIYA ESTATE	4090899417000	01/01/2000	
HUSSAIN M	5919905197000	01/01/2000	
HATHIKA GRINDING MILLS	4091649947000	01/01/2000	
SHANKEM PVT LTD	1140351737000	01/01/2000	
MAPA LANKA PVT LTD.	1140768647000	01/01/2000	
POWER WORLD PVT LTD	1141258577000	01/01/2000	

8 Cons

14 Dec JA

15

18 Ves

21 Voy

25 Mod

31 Packages

Marks Marks &

1 No.

You can double click on the desired importer Company code and it will be taken up by the system

File View Window Help

Detailed Declaration - New [2012]

File Edit View Help

100%

**ASYCUDA**

CUSDEC I SCHEDULE II SRI LANKA CUSTOMS - GOODS DECLARATION Customs - 53

2 Exporter TIN: \_\_\_\_\_

8 Consignee TIN: \_\_\_\_\_

14 Declarant/Representative TIN: 4090013357000  
**JAFFERJEE BROTHERS**  
 150 ST JOSEPH'S ST GRANDPASS COL 14

18 Vessel/Flight \_\_\_\_\_ 19 Ctr.

21 Voyage No./Date \_\_\_\_\_

1 DECLARATION

3 Pages 1 4 List 1

5 Items 1 6 Total Packages \_\_\_\_\_ 7 Declarant's Sequence Number 2012

9 Person Responsible for Financial Settlement TIN: \_\_\_\_\_

11 Trading Ctry

15 Country of Exp

16 Country of Origin

12 Value Details

13 C.A.P.

AD Andorra  
 AE United Arab Emirates  
 AF Afghanistan  
 AG Antigua and Barbuda  
 AI Anguilla  
 AL Albania  
 AM Armenia  
 AN Netherlands Antilles

22 Currency and Total Amount Invoiced 0.00 23 Exchange Rate 0.0000 24 Nature of Transt.

MANY FIELDS ARE HAVING DROP DOWN MENUS.

Detailed Declaration - New [2012]

File Edit View Help

ASYCUDA

SCHEDULE II  
SRI LANKA CUSTOMS - GOODS DECLARATION

1 DECLARATION

Customs - 53

National Tariff finder of Detailed Declaration - New [2012]

There are more than 100 documents found! We recommend that you specify more criteria to limit your result! Please select a document and select an action from the local menu.

Commodity	Precis...	Precisi...	Tariff short description	Start date	End ...
510320	00	000	Other waste of wool or of fine animal hair, not garn...	01/04/2001	
511000	00	000	Yarn of coarse animal hair or of horsehair (incl. gim...	01/04/2001	
530911	00	000	Bleached or unbleached, woven fabrics of flax, with ...	01/01/2003	
530919	00	000	Woven fabrics of flax, with >=85% flax, printed, dyed...	01/01/2003	
530921	00	000	Bleached or unbleached, woven fabrics of flax, with ...	01/01/2003	
530929	00	000	Woven fabrics of flax, with <85% flax, printed, dyed ...	01/01/2003	
531010	00	000	Unbleached woven fabrics of jute or of other textile ...	01/01/2003	
531090	00	000	Woven fabrics of jute or other textile bast fibres (exc...	01/01/2003	
550630	00	000	Acrylic or modacrylic synthetic staple fibres, carded...	01/04/2001	
550810	00	000	Sewing thread of synthetic staple fibres	01/04/2001	
550410	00	000	Artificial staple fibres, of viscose rayon, not carded, ...	01/04/2001	
550490	00	000	Artificial staple fibres, (excl. viscose), not carded, etc	01/04/2001	
550520	00	000	Waste of artificial fibre, (incl. noils, yarn waste and ...	01/04/2001	
550610	00	000	Synthetic staple fibres, of nylon or other polyamides...	01/04/2001	
550620	00	000	Synthetic staple fibres, of polyesters, carded, etc	01/04/2001	
550120	00	000	Synthetic filament tow of polyesters	01/04/2001	
550330	00	000	Acrylic or modacrylic synthetic staple fibres, not car...	01/04/2001	
510111	00	000	Greasy shorn wool, not carded or combed	01/04/2001	
540490	00	000	Strip and the like of synthetic textile materials	01/04/2001	

CBEX1 Colombo Exports Office

Customs Reference Number:

Manifest

7 Declarant's Sequence Number  
2012

Financial Settlement TIN:

12 Value Details 13 C.A.P.

15A Ctry. Ex. Code 17A Ctry Dest Cod  
a| b| a| b|

17 Country of Destination

21 Invoiced 23 Exchange Rate 24 Nature of  
0.00 0.0000 Transt.

30 Location of Goods Bank Name:  
Branch: Ref. No.:

31 Packages and Description of Goods

Marks and Numbers - Containers No(s) - Number and Kind

Marks & Nos of Pkgs: Number & Kind:

32 Item No. 1

33 Commodity (HS) Code

34 Ctry of Origin Co.. 35 Gross Mass (Kg) 36 Prefer.

You can retrieve the whole tariff by clicking on the commodity code and clicking on F3.

ASYCUDAWorld - admin

File View Window Help

Detailed Declaration - New [2012]

File Edit View Help

ASYCUDA

CUSDEC I SRI LANKA CUSTOMS - GOODS DECLARATION SCHEDULE II Customs - 53

Header information	2 Exporter DEEMAS INTERNATIONAL CLOTHING 555 2/1, KOTTE RD, PITAKOTTE. TIN: 4090429297000	1 DECLARATION EX 1	CBEX1 COLOMBO EXPORTS OFFICE Customs Reference Number:	
		3 Pages 1	4 List 2	Manifest
		5 Items 2	6 Total Packages 11	7 Declarant's Sequence Number 2012
	8 Consignee TAN HOLDINGS 3/1 MEEGAHAWATTA RD GANGODAWILA NUGEGODA TIN:	9 Person Responsible for Financial Settlement TIN:		
	10 Ctry of First JP	11 Trading Dest.	12 Value Details 159,554	13 C.A.P. 1
14 Declarant/Representative T A ENTERPRISES 46/A PARAKUM MW MAHARAGAMA TIN: 7525510492525-1	15 Country of Export Japan		15A Ctry. Ex. Code a1 b1	17A Ctry Dest Cod a1 AD b1
	16 Country of Origin Japan		17 Country of Destination Andorra	

Cage 1. Mandatory. EX1 [Direct export].

Cage 2. Mandatory. Exporter. Full name of the exporter along with his address should be give.

Cage 3. Not mandatory. System will pick it.

Cage 4. Not mandatory.

Cage 5. Mandatory. Number of items for this CusDec.

Cage 6. Mandatory. Total packages for this CusDec.

Cage 7. Not mandatory. Declarants sequence number. System will generate this.

Cage 8. Not mandatory

Cage 9. Not mandatory.

Cage 10. Not mandatory. Country of first destination.

Cage 11. Not mandatory. Trading country.

Cage 12. Not mandatory. Cage 13. Not mandatory. This will depict the number of containers.

System will pick this automatically.

Cage 14. Mandatory. Declarant TIN number.

Cage 15. Mandatory

Cage 16. Mandatory

Cage 17. Mandatory

# 2<sup>nd</sup> Item

ASYCUDAWorld - admin  
File View Window Help

Detailed Declaration - New [2012]  
File Edit View Help

ASYCUDA  
SRI LANKA CUSTOMS - GOODS DECLARATION - CONTINUATION SHEET  
Customs - 53

31 Packages and Description of Goods	Marks and numbers - Containers No(s) - Number and kind Marks & Nos of Pkgs: Number & Kind: 10 BX Box	32 Item No. 2	33 Commodity (HS) Code 71039100 000	34 Ctry of Origin Co. JP	35 Gross Mass (Kg) 100.00	36 Prefer.
	Containers No(s): Description: Rubies, sapphires and emeralds, worked but not set... Furniture	Licence No _____ D.Val _____ D.Qty _____	37 Procedure Code 1000 000	38 Net Mass (Kg) 100.00	39 Quota	40 Previous Document/BL No./AWB No. MOLU12003064805
44 Add. Info Documents Produced Certificates and Authorisation	41 UOM & Qty. 1 CTM 100.00		41 UOM & Qty. 2		46 Statistical Value	
	41 UOM & Qty. 3				554,952	
47 Calculation of Taxes	Type	Tax base	Rate	Amount	MP	
Total					0	

To go to the second item click on the icon circled.

ASYCUDA

SCHEDULE II  
SRI LANKA CUSTOMS - GOODS DECLARATION

CUSDEC I

1 DECLARATION

2 Exporter TIN: 4090013357000  
**JAFFERJEE BROTHERS**  
 150, ST JOSEPH'S STREET, GRAND PASS  
 COLOMBO 14.

3 Pages 1 | 4 List 2

5 Items 2 | 6 Total Packages 100 | 7 Declarant's Sequence Number 2012

8 Consignee TIN: \_\_\_\_\_

9 Person Responsible for Financial Settlement TIN: \_\_\_\_\_

10 Ctry of First NG | 11 Trading Dest. | 12 Value Details Ctry | 13 C.A.P. 2

14 Declarant/Representative TIN: 4090013357000  
**JAFFERJEE BROTHERS**  
 150 ST JOSEPH'S ST GRANDPASS COL 14

15 Country of Export Sri Lank | 16 Country of Origin Sri Lank | 17 Country of Destination Japan

18 Vessel/Flight ANDORMEDA | 19 Ctr.  | 20 Delivery Terms CIF

21 Voyage No./Date ANDORMEDA | 22 Currency and Total Amount Invoiced USD 10,000.00 | 23 Exchange Rate 110.9905 | 24 Nature of Transt.

25 Mode of Transport 1 | 26 Inland mode at border | 27 Place of Loading Transport

28 Financial and Banking Data Bank Code: 7010  
 Terms of Payment: 61 L/C;Irrevokable cnfmd.sight docs.cr  
 Bank Name: Bank of Ceylon  
 Branch: 002 Ref. No.:

29 Office of Exit CBEX1 Colombo Exports Office | 30 Location of Goods

31 Packages and Description of Goods  
 Marks and Numbers - Containers No(s) - Number and Kind  
 Marks & Nos of Pkgs: 90  
 Number & Kind: 90 BX  
 Box  
 Containers No(s):  
 Description:  
 Other tea, Flavoured

32 Item 1 No. 09021033 | 33 Commodity (HS) Code 000

34 Ctry of Origin Co. a) LK | 35 Gross Mass (Kg) 10,000.00 | 36 Prefer. b)

37 Procedure Code 1100 | 38 Net Mass (Kg) 9,000.00 | 39 Quota 000

40 Previous Document/B/L No./AWB No. S/L

S.A.D. Val. Note Item Val. Note Asmt. Notice Info. Page Att. Doc. Scan. Doc. Containers Blend Sheet

AT THE BOTTOM OF THE CUSDEC YOU WILL FIND THE VALUATION NOTE, ITEM VALUATION NOTE, INFORMATION PAGE, CONTAINERS BLEND SHEET ETC.

THESE ARE CIRCLED IN RED. CLICK ON THE VAL NOTE.

# VALUATION NOTE

Working mode: Apportionment per value

	Amount	FCX code	Exchange rate	Amount in	LKR
Invoice value .....	15,000	in USD	110.9905		1,664,858
External Freight .....(import).....	0.00	in			0
Internal Freight .....	0.00	in		0.0000	0
Insurance .....(import).....	0.00	in		0.0000	0
Other costs .....(import).....	0.00	in		0.0000	0
Deductions .....	0.00	in		0.0000	0
Total gross mass				Total Costs	
				0	
Delivery terms	FOB		CIF value		1,664,858

Working mode should always be:  
“Apportionment per value”

Invoice value should be the FOB value since all customs levies are upon the FOB value.

Correct currency code should be given

If necessary the valuation note can indicate the breakdown. That is for exports it can indicate the Internal Freight

After filling the Valuation Note click on the Item Val Note.

# ITEM VALUATION NOTE

Item number 1

	Amount	FCX code	Exchange rate	Amount in	LKR
Invoice value .....	10,000	in USD	110.9905		1,109,905
External Freight .....(import).....	0.00	in		0.0000	0
Internal Freight .....	0.00	in		0.0000	0
Insurance .....(import).....	0.00	in		0.0000	0
Other costs .....(import).....	0.00	in		0.0000	0
Deductions .....	0.00	in		0.0000	0
			Total Costs		0
Delivery terms <u>FOB</u>			CIF value		1,109,905
			Statistical value		1,109,905

Additional information

UOM & Qty. 2    Code    Name    Quantity

UOM & Qty. 3    Code    Name    Quantity

Market value    Rate    Per    Amount

Basis    Amount    0

If there are two items there should be two different valuation notes.

Be careful to indicate the correct currency code.

Correct FOB price of the item should be given for exports.

For imports this should be CIF

Internal freight can be indicated if necessary.

# 2<sup>ND</sup> Item

ASYCUDAWorld - admin  
 File View Window Help

Detailed Declaration - New [2012]  
 File Edit View Help

ASYCUDA

SAD - Valuation Note - Item

Item number 2

	Amount		FCX code	Exchange rate	Amount in
Invoice value .....	5,000	in	USD	110.9905	554,952
External Freight .....(import).....	0.00	in		0.0000	0
Internal Freight .....	0.00	in		0.0000	0
Insurance .....(import).....	0.00	in		0.0000	0
Other costs .....(import).....	0.00	in		0.0000	0
Deductions .....	0.00	in		0.0000	0
				Total Costs	0
Delivery terms <u>FOB</u>				CIF value	554,952
				Statistical value	554,952

Additional information

UOM & Qty. 2	Code	Name	Quantity
UOM & Qty. 3	Code	Name	Quantity
Market value	Rate	Per	
	Basis	Amount	0

S.A.D. Val. Note Item Val. Note Asmt. Notice Info. Page Att. Doc. Scan. Doc. Blend Sheet

Document library Detailed Declaratio... National Tariff f...

# CONTAINER PAGE

ASYCUDAWorld - TESTKEYIND02

File View Window Help

Detailed Declaration New [2011]

File Edit View Help

Model: IM 4    Customs reference: \_\_\_\_\_    Declarant reference: 2011    Assessment reference: \_\_\_\_\_    Nbr of Items: 2

Declarant:  
1144645037000

R D Holdings Pvt Ltd  
65 KCLANI GANGA MILLS RD  
MATTAKKULIYA COL 15

Item	Container No.	Nbr. of pkg.	Package type	Type	E/F	Goods	Empty weight	Goods weight
1	KKLU707070	1	OT	20CN	01	VEHICLE	100	3175
2	KKLU707070	40	OT	20CN	01	FURNITURE	100	1000

S.A.D.    Vol. Note    Item Vol. Note    Asmt. Notice    Info Page    Att. Doc.    Scan Doc.    Containers    Vehicles

Relevant container details should be given.

In the SAD cage 19 should be ticked to state that this is containerized cargo.

Number of containers should be given in the Marks & Nos. in cage 31 of the SAD. eg: 4x40 CN.

Type the details and click on the icon circled and it will be added to the container page.

There may be two items shipped in the same container. In this case same container number should be keyed in twice.

# VERIFYING THE CUSDEC

The screenshot shows the ASYCUDA World interface. A message box is displayed in the center, stating "Document verified!". The background is a customs declaration form for Sri Lanka Customs. The form includes fields for Exporter (SAYURI INTERNATIONAL), Consignee (TAN HOLDINGS), and various declaration details. A red circle highlights the eye icon in the top-left corner of the application window.

1 DECLARATION		Customs - 53		
IM	4	CBMV1 Customs Motor Vehicle Unit-Colombo		
3 Pages		4 List		
1	2	Manifest		
5 Items	6 Total Packages	7 Declarant's Sequence Number		
2	11	2011		
9 Person Responsible for Financial Settlement		TIN:		
JP	Con.	11 Trading	12 Value Details	13 C.A.P.
JP	Ctry		167,028	1

The CusDec can be verified by clicking on the eye mark on the right hand top corner. A message will appear stating "Document verified"

# VALIDATE THE CUSDEC

The screenshot shows the ASYCUDA software interface. At the top, there is a menu bar with 'File', 'View', 'Window', and 'Help'. Below the menu bar is a toolbar with various icons including a magnifying glass, a question mark, a folder, an envelope, a power button, and several printer icons. The main window title is 'Detailed Declaration - New [2012]'. Below the title bar is another menu bar with 'File', 'Edit', 'View', and 'Help'. The main content area features the ASYCUDA logo and a header for 'SCHEDULE II SRI LANKA CUSTOMS - GOODS DECLARATION'. The form is divided into several sections: '2 Exporter' (JAFFERJEE BROTHERS, 150, ST JOSEPH'S STREET, GRAND PASS COLOMBO 14, TIN: 4090013357000), '8 Cons' (Confirmation dialog box), and '14 Declarant/Representative' (JAFFERJEE BROTHERS, 150 ST JOSEPH'S ST GRANDPASS COL 14, TIN: 4090013357000). A confirmation dialog box is open in the center, asking 'Do you really want to validate this declaration?' with a green checkmark icon and a blue 'X' icon. The right side of the form contains a table with the following data:

1 DECLAR	
EX	1
3 Pages	
1	2
5 Items	
	2
9 Person Re	
10 Ctry of Fir	
NG	De
15 Country c	
16 Country c	Sri Lanka

- Next the importer/declarant should validate & assess the CusDec.
- He can do so by clicking on the green  right mark.
- Then the system will ask whether you really want to validate & assess this declaration.
- Click on the  right mark

File View Window Help

Detailed Declaration - New [2012]

File Edit View Help

100 %

ASYCUDA

CUSDEC I SCHEDULE II SRI LANKA CUSTOMS - GOODS DECLARATION Customs - 53

2 Exporter TIN: 4090013357000

JAFFERJEE BROTHERS  
150, ST JOSEPH'S STREET, GRAND PASS  
COLOMBO 14.

1 DECLARATION

EX 1

CBEX1 Colombo Exports Office

3 Pages 4 List

1 2

E 21 10/03/2012

Manifest

5 Items 6 Total Packages 7 Declarant's Sequence Number

2 100 2012 #4

8 Consignee

Transaction completed

Validate is done.  
Declarant ref.: 2012 4090013357000 #4  
Customs ref.: E 21 10/03/2012

Print S.A.D document - customised

Print S.A.D attached documents

Print S.A.D document - hardcopy

Print S.A.D document

e-Mail to: \_\_\_\_\_

14 Declarant/Representative  
JAFFERJEE BROTHERS  
150 ST JOSEPH'S ST GRAN

18 Vessel/Flight  
ANDORMEDA

21 Voyage No./Date  
ANDORMEDA

25 Mode of Transport 26 Inland mo

1 at border Trans

29 Office of Exit  
CBEX1 Colombo Exports O

13 C.A.P.  
2

17A Ctry Dest Cod  
a JP b

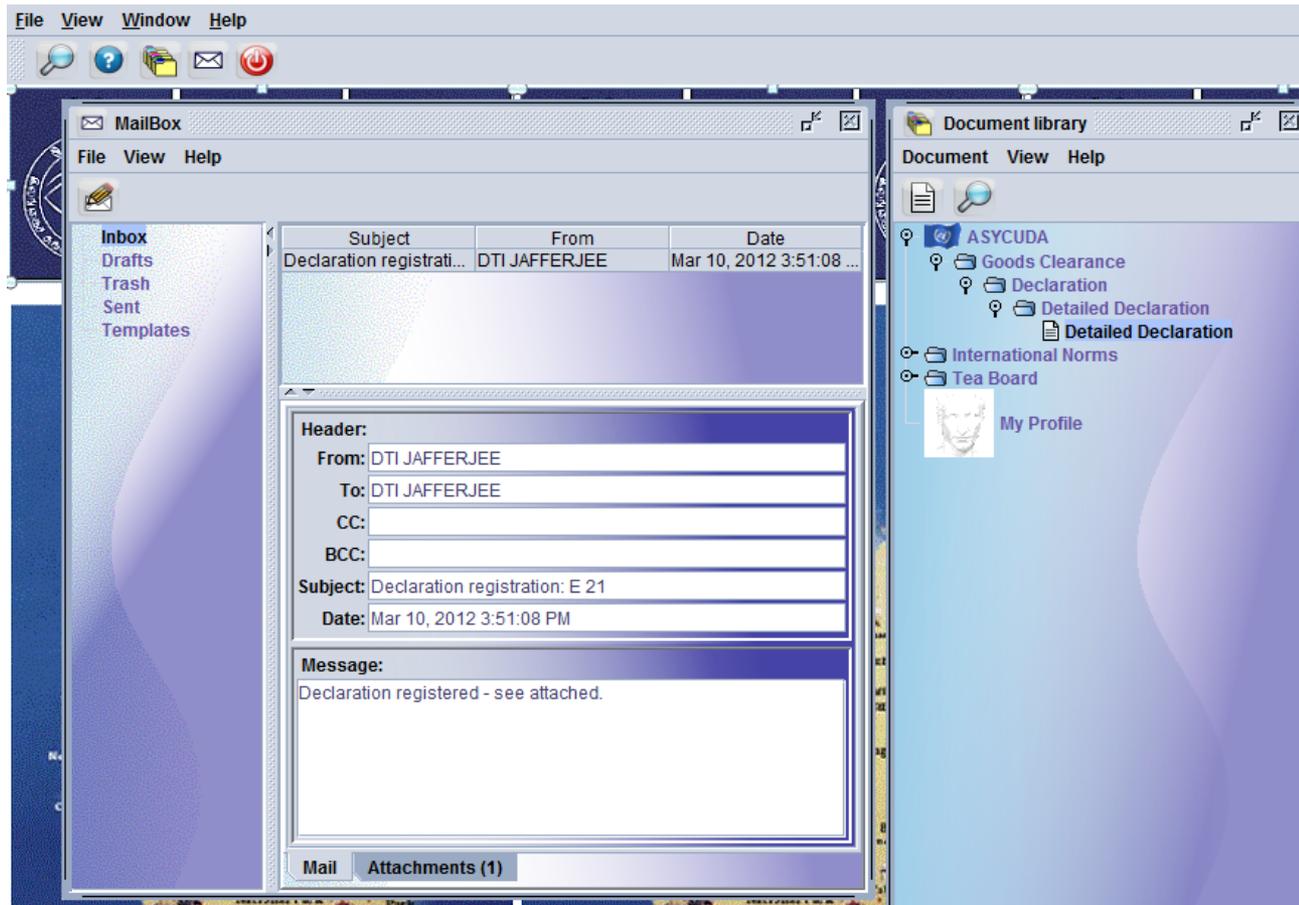
24 Nature of  
Transt.

docs.cr

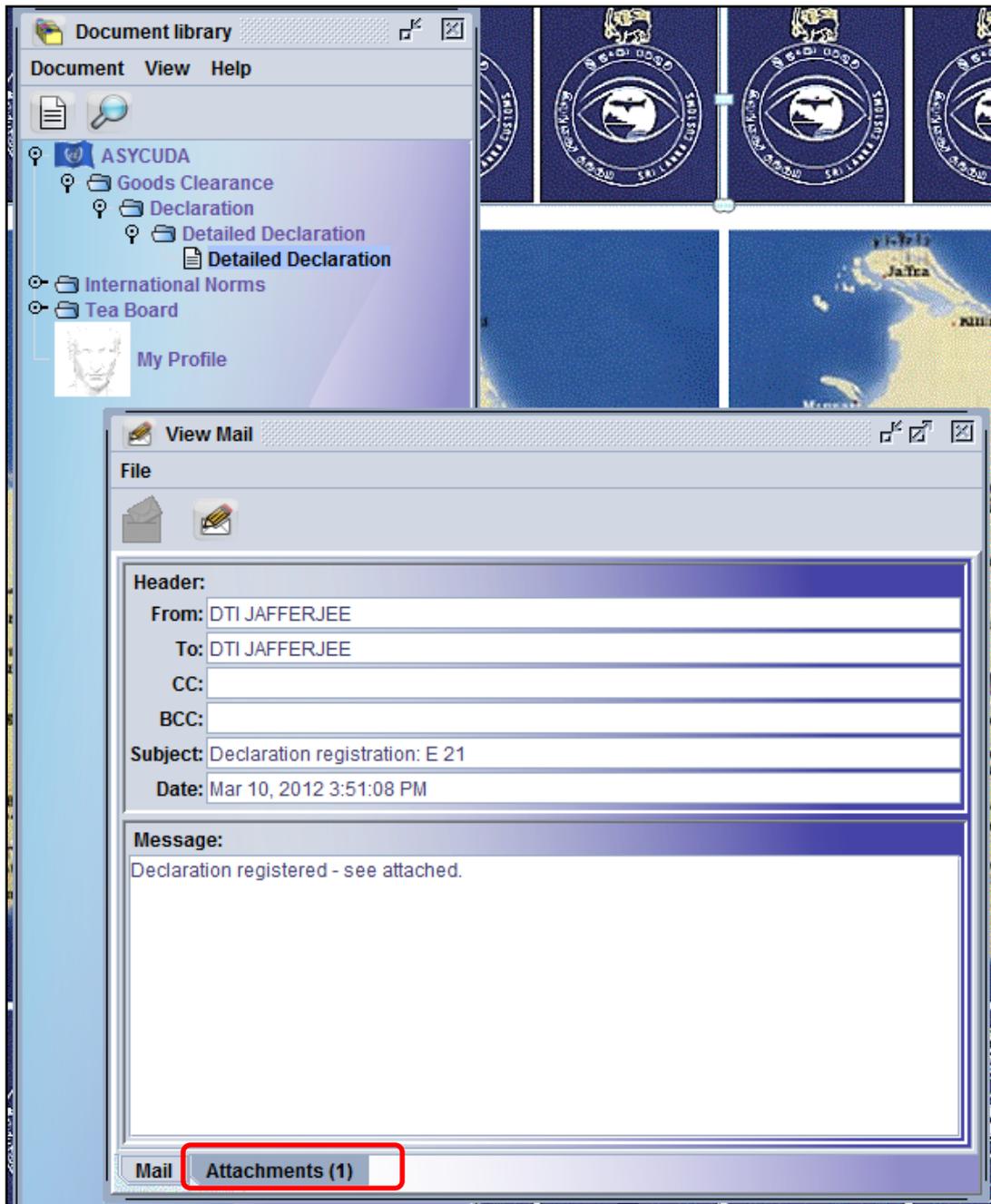
Now the CusDec is validated and a registration no appears in the CusDec.

For imports server letter will be I.

# MAIL

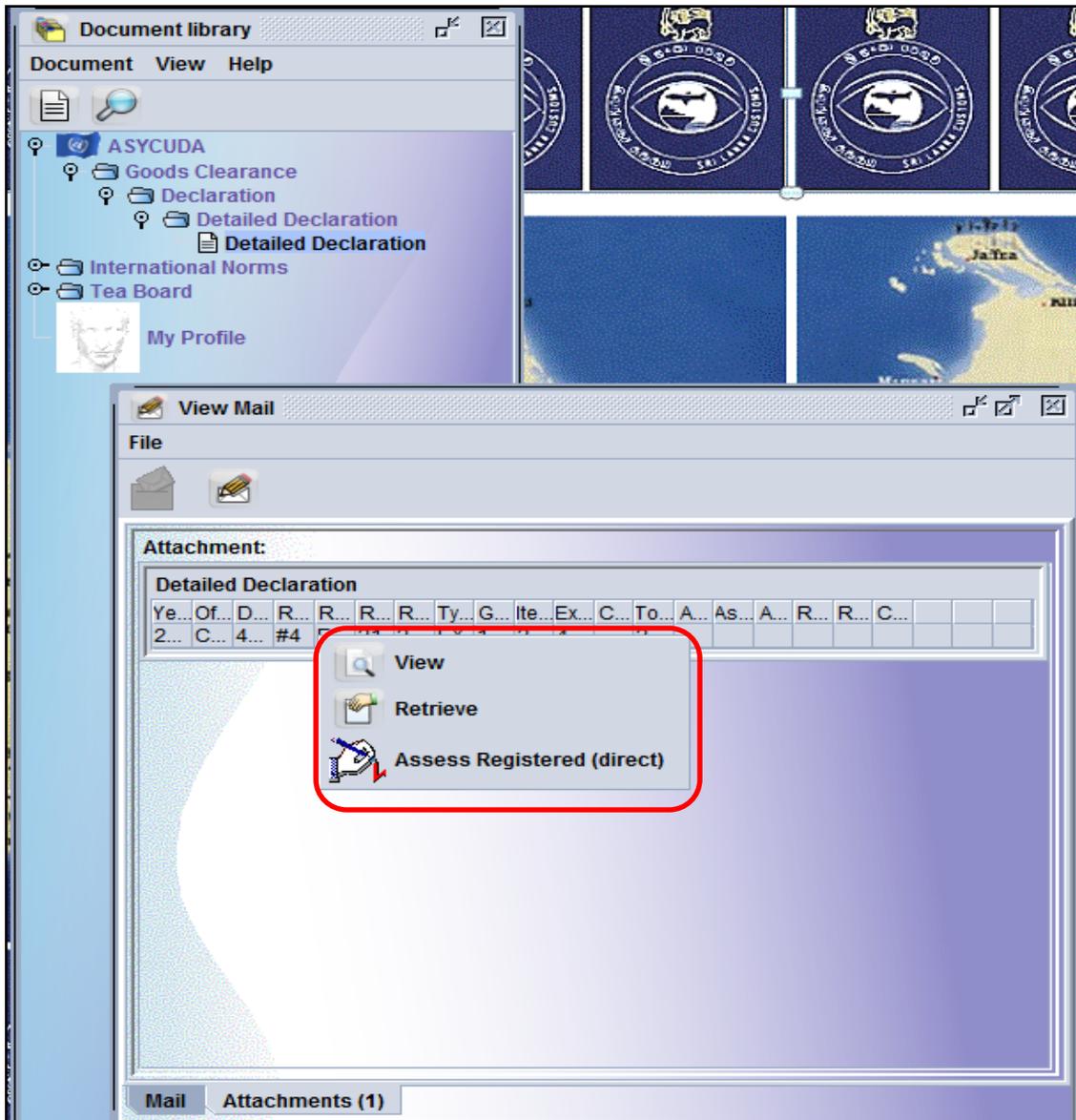


- You will now receive a mail. You can open it by right clicking on it.



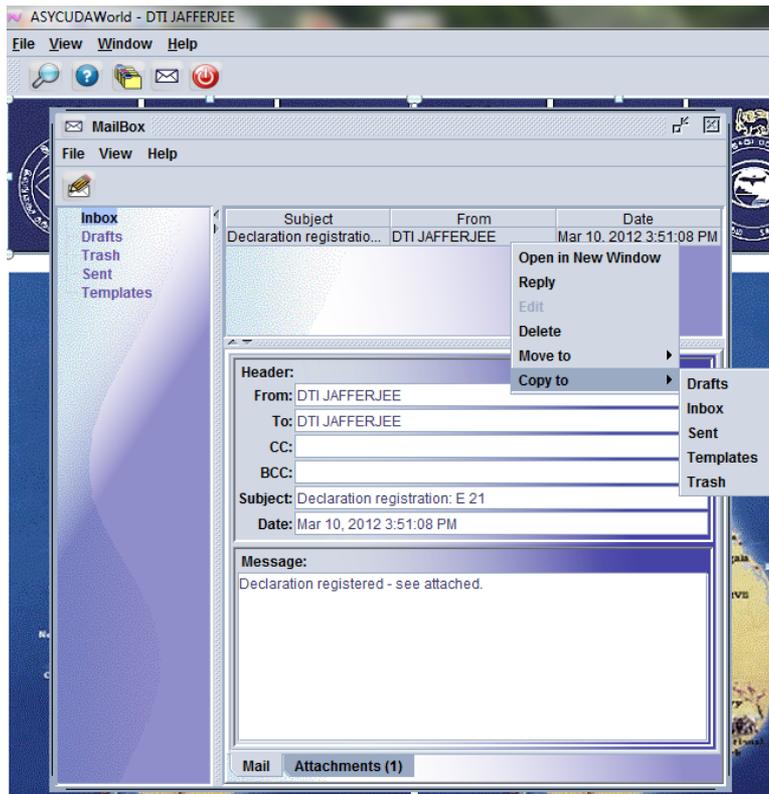
The mail will give a message. Here it says declaration is attached.

If you click on the attachment you can view your CusDec.



IN THIS CASE YOU CAN EITHER VIEW, RETRIEVE OR ASSESS THE CUSDEC IF REGISTERED.

# DELETING THE MAILS



- After reading the mail PLEASE **DELETE** IT.
- This can be done by right clicking on the mail then click on delete.
- Then please delete the same from the Trash folder appearing on the right hand side.

# IF BELOW MENTIONED WARNING IS GIVEN PL CONTACT SC. HE SHOULD UNLOCK THE CUSDEC

ASYCUDAWorld - EXPORTER1

File View Window Help

Document library

Document View Help

- ASYCUDA
- Goods Clearance
- Declaration
  - Detailed Declaration
  - Detailed Declaration
- International Norms
- Tea Board
- Tea
- My Profile

Detailed Declaration finder

47 documents found! Please select a document and select an action from the local menu

Year	Declarant	R...	R...	R...	Type	Ge...	lte...	Ex...	Co...	Total	A...	A...	A...	R...	R...
20...	CB...	7525510...	#1	E	3	...	EX	1	2	40...	250				
20...	CB...	1140741...	#...	E	30	...	EX	1	2	51...	250	A	...	1...	
20...	CB...	1140741...	#...	E	31	...	EX	1	2	51...	250	A	...	1...	
20...	CB...	1040649...	#2	E	32	...	EX	1	3	10...	250				
20...	CB...	4090013...	#7	E	33	...	EX	1	4	40...	250				
20...	CB...	1040348...	#4	E	34	...	EX	1	5	10...	250				
20...	CB...	1240077...	#1	E	35	...	EX	1	1	12...	250				
20...	CB...	1040632...	#3	E	36	...	EX	1	1	10...	250				
20...	CB...	1140113...	#1	E	37	...	EX	1	1	11...	250				
20...	CB...	1142650...	#1	E	38	...	EX	1	1	11...	250				
20...	CB...	1142650...	#2	E	39	...	EX	1	1	11...	250				
20...	CB...	1140741...	#1	E	4	...	EX	1	1	51...	4254	A	...	1...	
20...	CB...	1140113...	#2	E	40	...	EX	1	1	11...	250				
20...	CB...	4090013...	#8	E	41	...	EX	1	2	40...	250				
20...	CB...	1040649...	#1	E	5	...	EX	1	2	10...	250				
20...	CB...	1140741...	#2	E	6	...	EX	1	1	51...	250				
20...	CB...	1140741...	#3	E	7	...	EX	1	1	51...	250	A	2	0...	
20...	CB...	1140741...	#4	E	8	...	EX	1	1	51...	250	A	3	0...	

View  
Retrieve  
Assess Registered (direct)  
Details

Detailed Declaration finder

47 documents found! Please select a document and select an action from the local menu

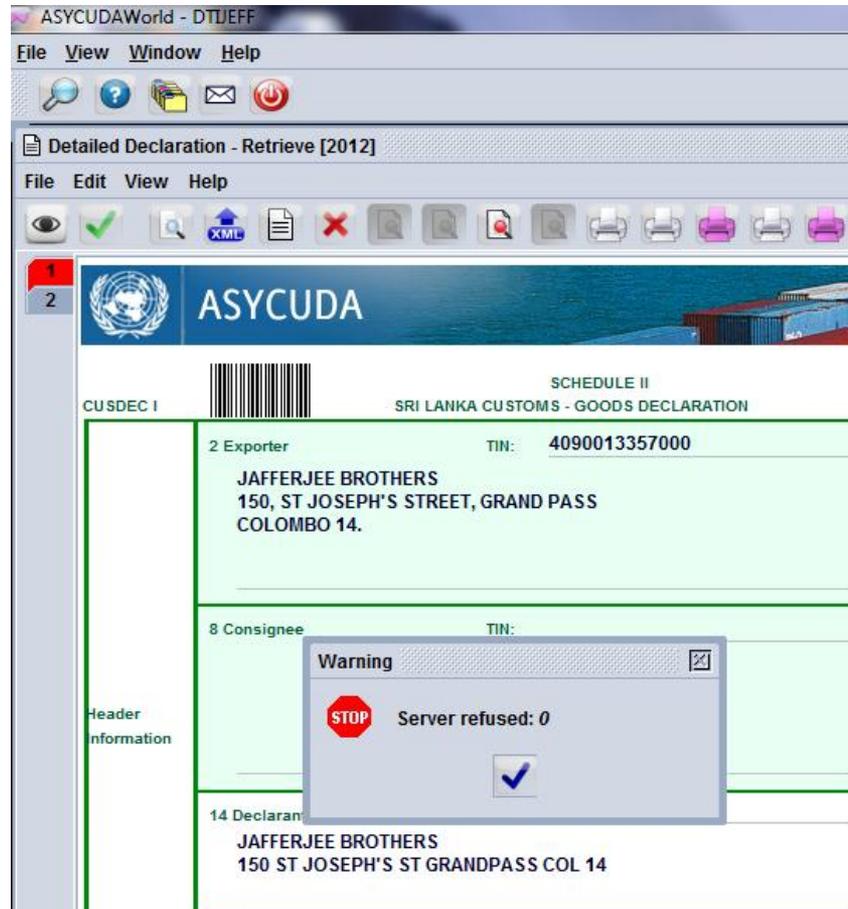
Year	Declarant	R...	R...	R...	Type	Ge...	lte...	Ex...	Co...	Total	A...	A...	A...	R...	R...
20...	CB...	7525510...	#1	E	3	...	EX	1	2	40...	250				
20...	CB...	1140741...	#...	E	30	...	EX	1	2	51...	250	A	...	1...	
20...	CB...	1140741...	#...	E	31	...	EX	1	2	51...	250	A	...	1...	
20...	CB...	1040649...	#2	E	32	...	EX	1	3	10...	250				
20...	CB...	4090013...	#7	E	33	...	EX	1	4	40...	250				
20...	CB...	1040348...	#4	E	34	...	EX	1	5	10...	250				
20...	CB...	1240077...	#1	E	35	...	EX	1	1	12...	250				
20...	CB...	1040632...	#3	E	36	...	EX	1	1	10...	250				
20...	CB...	1140113...	#1	E	37	...	EX	1	1	11...	250				
20...	CB...	1142650...	#1	E	38	...	EX	1	1	11...	250				
20...	CB...	1142650...	#2	E	39	...	EX	1	1	11...	250				
20...	CB...	1140741...	#1	E	4	...	EX	1	1	51...	4254	A	...	1...	
20...	CB...	1140113...	#2	E	40	...	EX	1	1	11...	250				
20...	CB...	4090013...	#8	E	41	...	EX	1	2	40...	250				
20...	CB...	1040649...	#1	E	5	...	EX	1	2	10...	250				
20...	CB...	1140741...	#2	E	6	...	EX	1	1	51...	250				
20...	CB...	1140741...	#3	E	7	...	EX	1	1	51...	250	A	2	0...	
20...	CB...	1140741...	#4	E	8	...	EX	1	1	51...	250	A	3	0...	

Warning

**STOP** Server refused: *The document is already used from you!*

✓

IF AN ERROR STATING “SERVER REFUSED:0 APPEARS PLEASE CONTACT ICT OF CUSTOMS.



If amended the inspection act will appear.  
 Please fill in the information page. Then click  
 on the  mark.

Inspection Act

Customs Office

**Declaration**

Declarant Code

Name <input type="text" value="JAFFERJEE BROTHERS"/>	Customs Reference <input type="text" value="E"/> <input type="text" value="8"/>	Date <input type="text" value="29/03/2012"/>
Declarant Reference <input type="text" value="2012"/> / <input type="text"/>	Model <input type="text" value="EX1"/>	Items <input type="text" value="2"/>
	Assessment Reference <input type="text" value="A"/> <input type="text" value="8"/>	Date <input type="text" value="29/03/2012"/>

**Examination Results**

<input type="text"/>	<input type="checkbox"/> Conform	<input type="checkbox"/> Physical Exam	
<input type="text"/>			Revenue <input type="text" value="0"/>
<input type="text"/>			<input type="text" value="0"/>

Penalty Amount <input type="text"/>	Reference <input type="text"/>	Date <input type="text"/>
Disputed claim <input type="text"/>	Reference <input type="text"/>	Date <input type="text"/>
Criteria <input type="text"/>	<input type="text"/>	<input type="text"/>

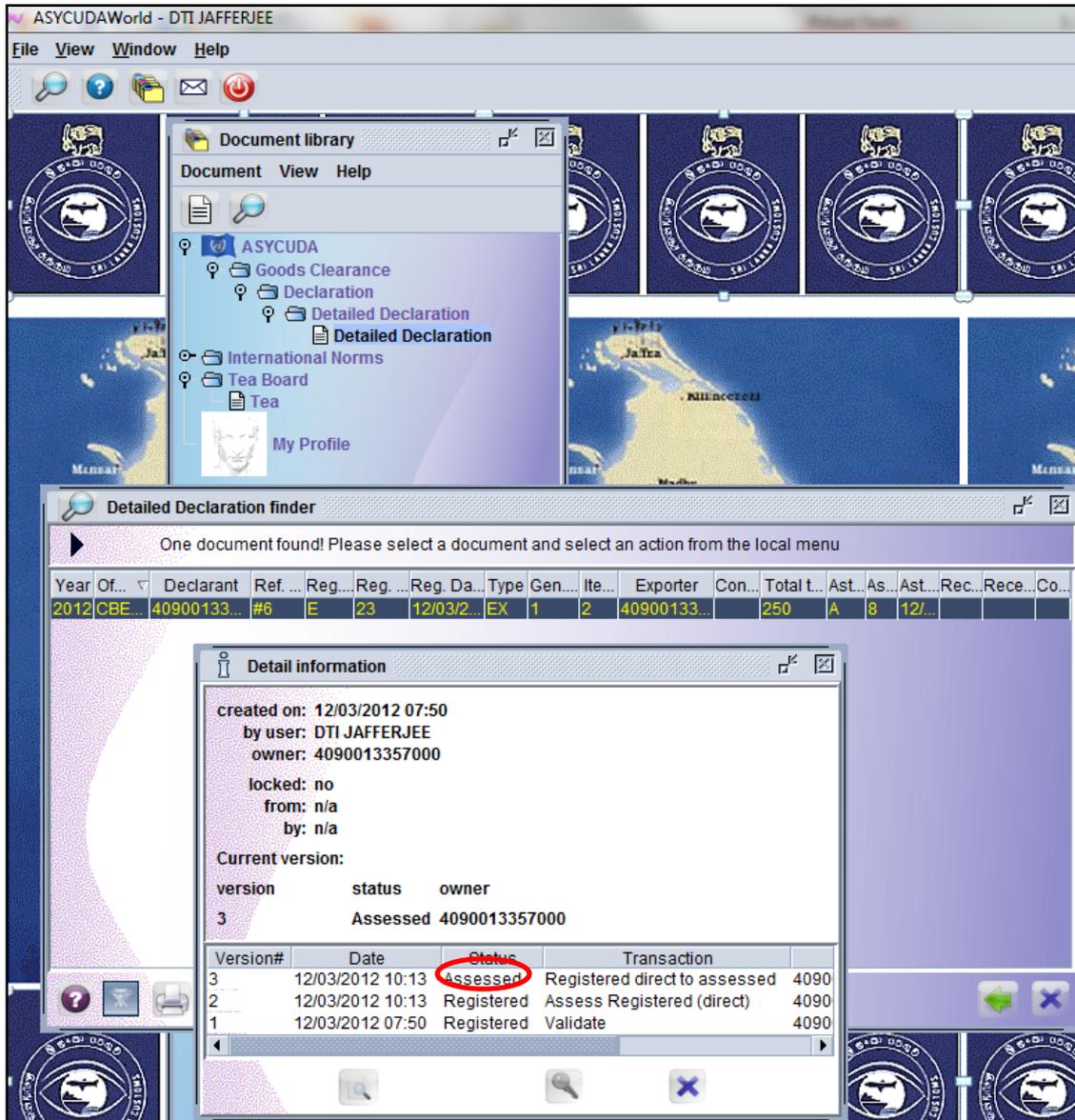
**Information**  
 Blend sheet number 4 was attached to the CusDec E 8

Transaction completed

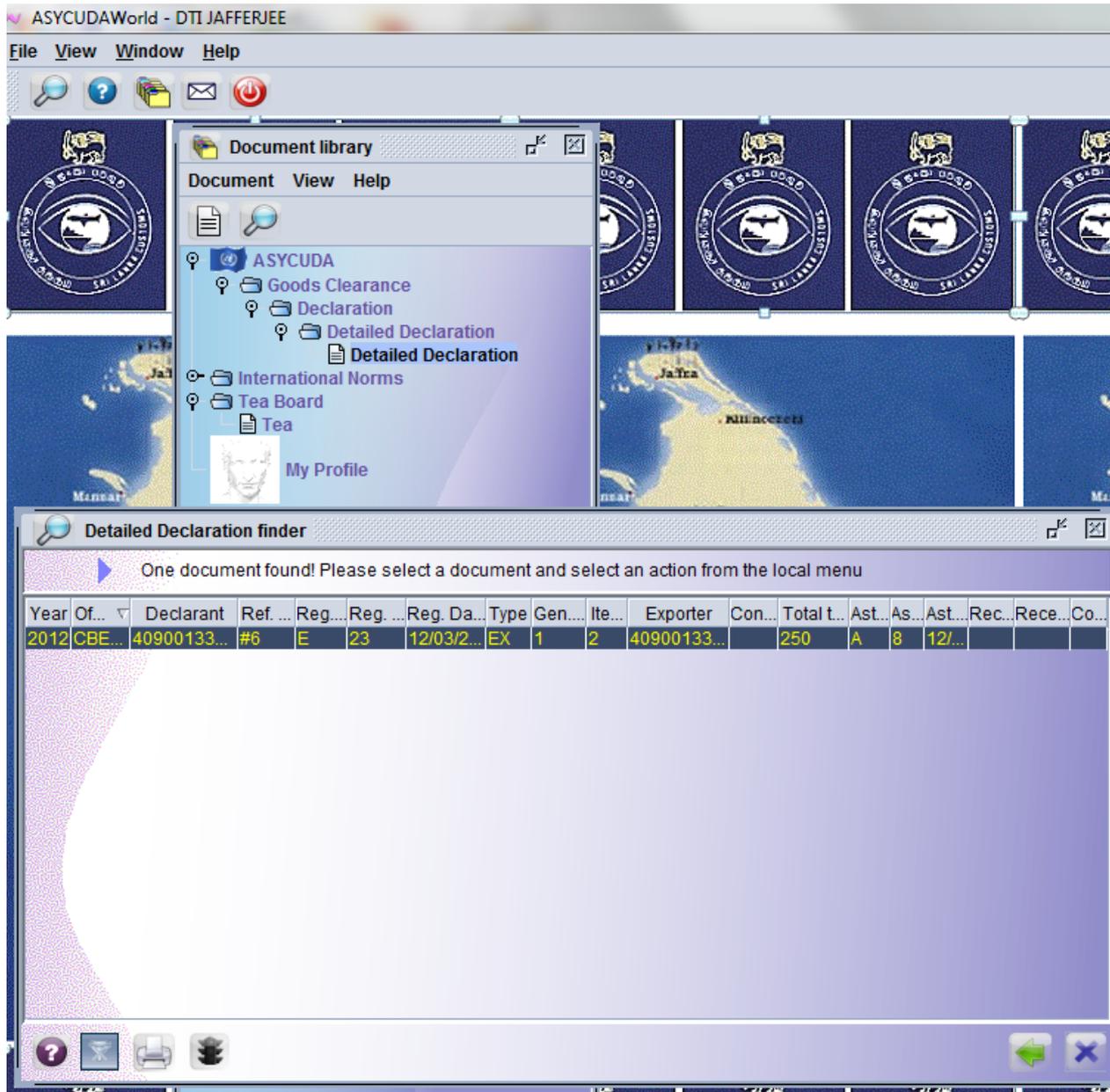
Validate is done.

Print hardcopy

e-Mail to:



The declarant can check the status of his CusDec by right clicking on the CusDec in the detailed declaration finder.



He can recall his CusDec and check for the amounts to be paid if any.



SAD - Assessment Notice

Customs Office  
CBEX1 Colombo Exports Office

Identification of the declaration

Model	Customs reference	Declarant reference	Assessment reference	Nbr of Items
EX 1	2012 E 23	12/03/2012	2012 #6	2

Declarant: 4090013357000  
 JAFFERJEE BROTHERS  
 150 ST JOSEPH'S ST GRANDPASS COL 14

Company: 4090013357000  
 JAFFERJEE BROTHERS  
 150, ST JOSEPH'S STREET, GRAND PASS  
 COLOMBO 14.

Mode of payment	Account number	Receipt number and date	Statement number and date
CASH			
Items taxes		Global taxes	
		COM Computer fee	250
		Total Global Taxes	250
	Total Items Taxes	0	Total assessed amount for the declaration
			250
		Amount currently to be paid:	250

To be paid amount will be declared.

# PRINTOUTS

ASYCUDA - TESTKRYND17  
File View Window Help

Detailed Declaration - View [2011]  
File Edit View Help

ASYCUDA

SCHEDULE II  
BIR LAFKA CUSTOMS GOODS DECLARATION

A OFFICE OF DESTINATION  
Customs 02

1 DECLARATION  
31  
4  
CBM71 CUSTOMS MOTOR VEHICLE UNIT-LOOMDC  
CUSTOMS Reference Number: 03/11/2011  
1 2  
Manifest

2 Exporter  
TIN: SAYIH INI HIMA IEMZI 433 1 111  
1-12-11, NAKASATSUNA, KAMAGAYA-SH,  
CHIRAKEN, 1212121-GR, JAPAN

3 Person  
4 List  
5 Items  
6 Total Packages  
7 Unclear's Reference Number  
8  
11  
7011 07

8 Consignee  
TIN: 0392641057000-1  
TAN HOI NINGS  
3/1 BEEGAHAWATTA FDGAINGOAVILA  
MUSKOCDA

9 Person Responsible for Financial Settlement  
TIN:

10 C.A.F.  
11 Trading  
12 Value declare  
13 C.A.F.  
JP con JP Ctry 16709 1

14 Declaration/Representative  
TIN: 7525510492525 1  
TARE PILES  
46A PARAKUM MW MAKARAGAMA

15 Country of Export  
Japan  
16 Country of Origin  
Japan  
17 Country of Destination

18 Vessel/Flight  
MORNING CLINE  
19 Car  
20 Delivery Terms  
FOB

21 Voyage No/Date  
MORNING CLINE

22 Currency and Total Amount Invoiced  
JPY 025,650.00  
23 Exchange Rate  
1.4336  
24 Nature of  
Transit

25 Mode of Transport  
1 at border  
20 Inland mode  
Transport  
27 Place of discharge

28 Office of entry  
CBM71 Customs Motor Vehicle U  
29 Location of Goods

20 Financial and Banking Date  
Bank Date: 7050  
Terms of Payment: 61 L/C (irrevocable cfmtd.sight docs cr)

21 Marks and Numbers - (Car letters 'T' or 'S' - Number and Kind  
Mark R  
CBYIRI  
32 Item  
33 Commodity (HS) Code  
1 00 87032280 00 003

22 Nos of Pkg:  
Number & Kind: 1 01  
Other types of package

23 Containers (if any):  
Descriptor:  
Motor cars including station wagons ... over 2 years old

24 City of Origin Cn  
25 Gross Mass (Kg)  
26 Net Mass (Kg)  
27 Procedure Code  
28 Net Mass (Kg)  
29 Units  
40 Previous Document No./MWO No.  
MOLU12003054805

41 JOM & Qty: 1  
42 Item Price  
NIU 1.00 820,050 code  
43 V.M.  
44 JOM & Qty: 2  
45 Adjustment

4d  
Licence No  
027759323717675930  
D.Val  
D.Qty

S.A.D. Vcl. Note Item Ycl. Note Asmt. Notice Info. Pags Att. Doc. Scan. Doc. Vehicles

Printout of the assessment notice can be taken using the printer depicted on top of the page which is circled in red color.

Print out of the CusDec can be taken by clicking on the white color printer depicted in tool bar.

# E-PAYMENT

- Please note that the pre payment account facility is available to all exporters/importers
- They should maintain the account at the Bank Of Ceylon for internet payment facility.
- All the payments should be done via e payment facility provided by the BOC.

# SAVING THE CUSDEC

ASYCUDAWorld - TESTKEYIN002

File View Window Help

Detailed Declaration - View [2011]

File Edit View Help

Export to ASYCUDA XML file

ASYCUDA

CUSDEC I

SCHEDULE II  
SRI LANKA CUSTOMS - GOODS DECLARATION

A OFFICE OF DESTINATION  
Customs - 53

2 Exporter TIN: \_\_\_\_\_  
SAYURI INTERNATIONAL CO., LTD  
1-12-11, NAKASATSUMA, KAMAGAYA-SHI,  
CHIBA-KEN, 1212121-68, JAPAN

1 DECLARATION	IM	4
3 Pages	1	2
5 Items	2	
6 Total Packages		11
7 Declarant's Sequence Number	2011	#7

CBMV1 Customs Motor Vehicle Unit-Colombo

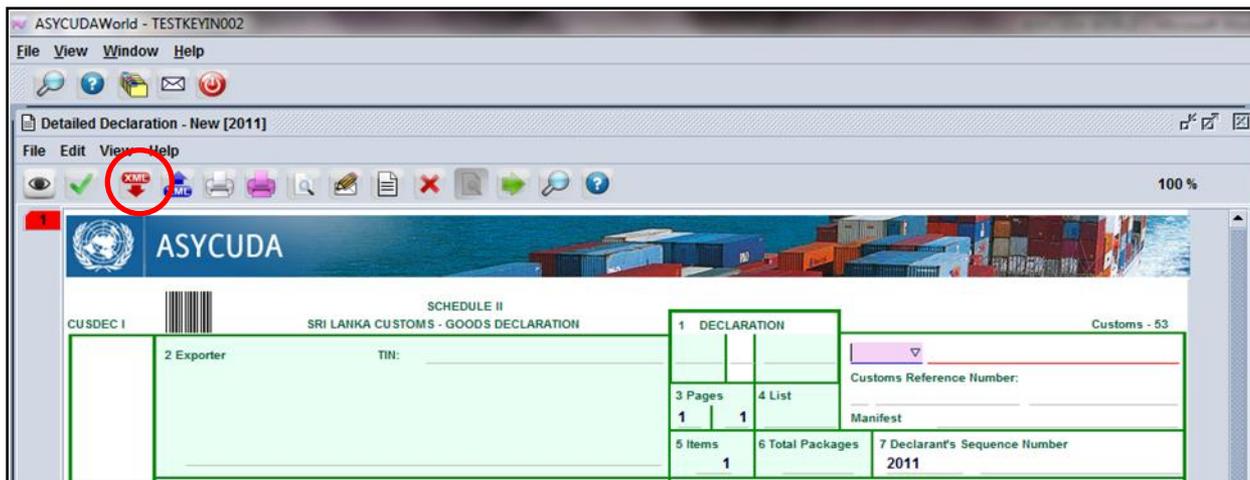
Customs Reference Number:  
1 28 03/11/2011  
Manifest

Assessed CusDec can be saved as an xml file.  
This can then be retrieved and used as a template for future CusDecs.  
To save click on the blue XML mark indicated at the tool bar which is circled.

# RETRIVING A SAVED CUSDEC

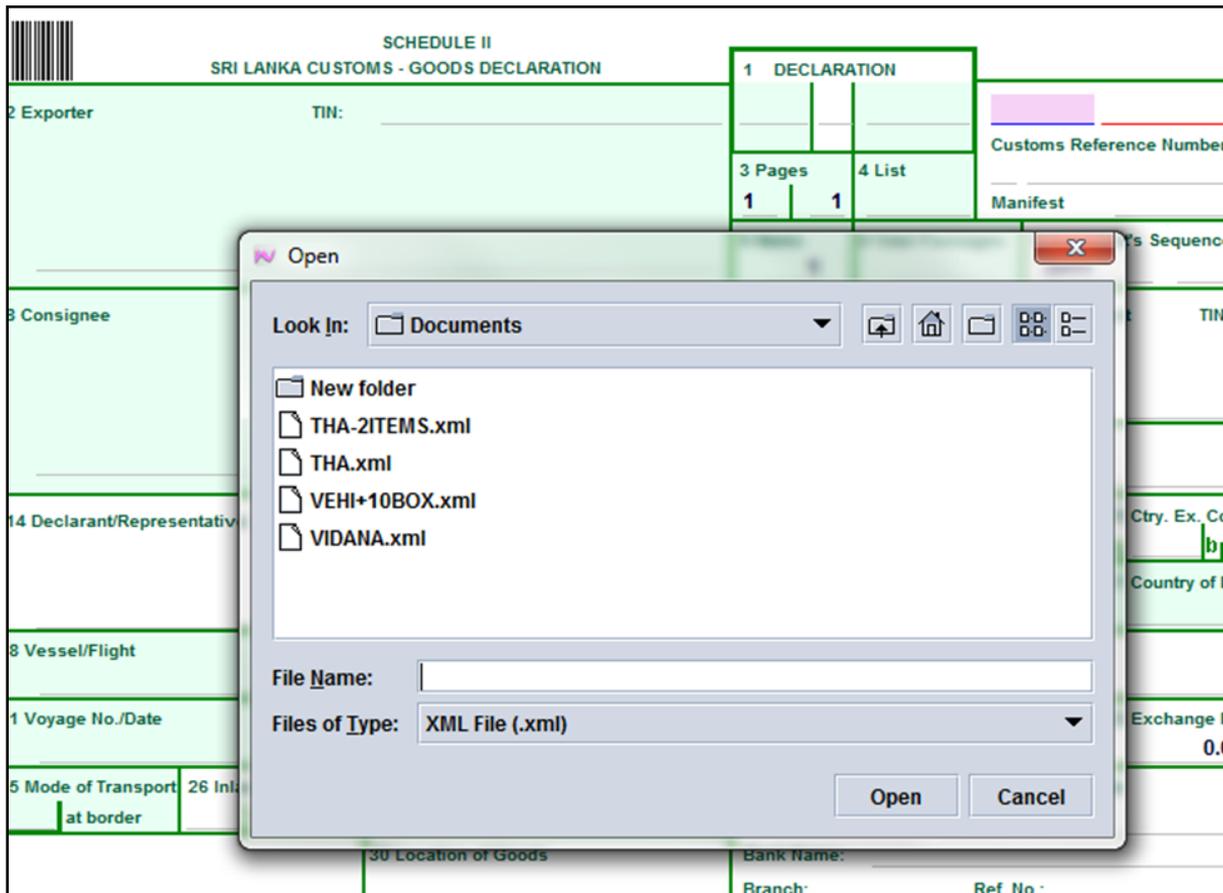


- Go to ASYCUDA
- Goods clearance
- Declaration
- Detailed Declaration
- New.



On the top of left corner there is a red XML. Click on it.

Saved xmls will appear. This mark is circled in red.



Select the xml you want to retrieve and click on open.

It will be imported to the new declaration and a message will appear stating that the import was successful.

Detailed Declaration - New [2011]

File Edit View Help

ASYCUDA

CUSDEC II SRI LANKA CUSTOMS - GOODS DECLARATION - CONTINUATION SHEET Customs - 53

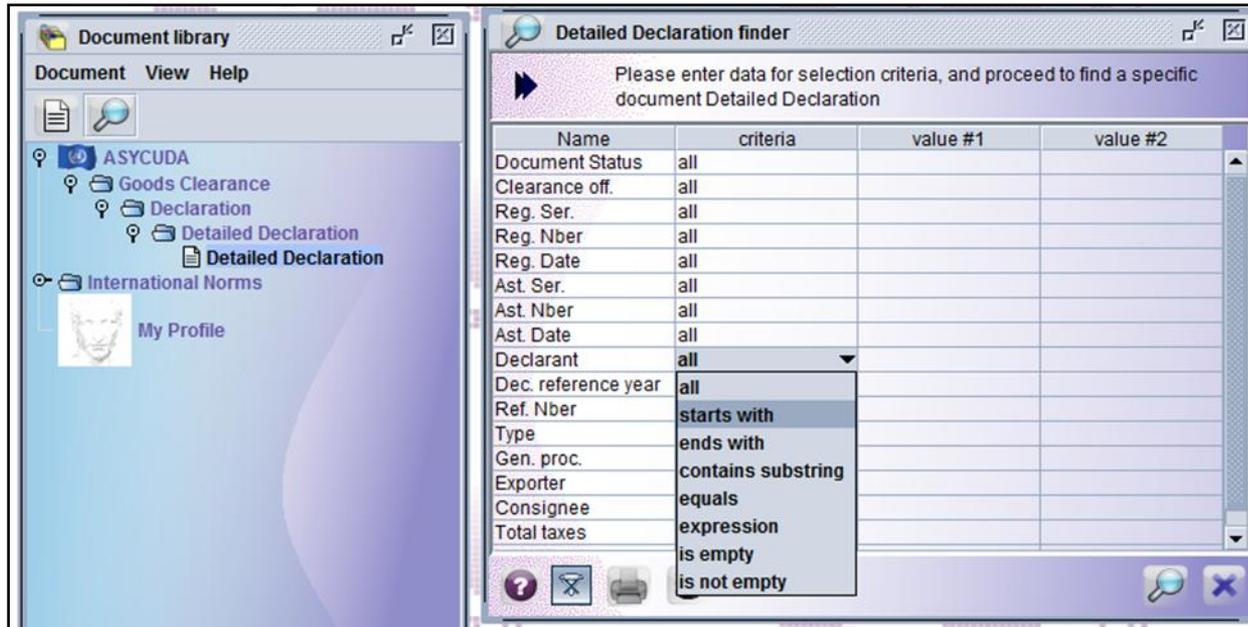
31 Packages and Description of Goods	Marks and numbers - Containers No(s) - Number and kind Marks & Nos of Pkgs: Number & Kind: <b>10 BX</b> <b>Box</b>	32 Item No. <b>2</b>	33 Commodity (HS) Code <b>94031010 00</b>	34 Ctry of Origin Co. a) <b>JP</b> b)	35 Gross Mass (Kg) <b>100.00</b>	36 Prefer.
	Containers No(s): Description: <b>Metal furniture kind used in the offices, used Furniture</b>	37 Procedure Code <b>4000 000</b>	38 Net Mass (Kg) <b>100.00</b>	39 Quota	40 Previous Document/BL No./AWB No. S/L	
	44 Add. Info Documents Produced Certificates and Authorisation	Licence No D.Val D.Qty A.D.	41 UOM & Qty. 1 <b>KGM 100.00</b>	42 Item Price (FOB/CIF) <b>5,000</b>	43 V.M. Code	45 Adjustment <b>1</b>
	47 Calculation of Taxes	Type Tax base		46 Statistical Value <b>8,031</b>		

**Import**

Import from file 'C:\Users\THARAKA\Documents\VEHI+10BOX.xml' was successful!

This indicates that the relevant xml has been imported successfully

# FINDING A CUSDEC



Go to ASYCUDA-Goods clearance-Declaration-Detailed Declaration-Find. Detailed Declaration finder will appear with a wide range of finding criteria. Once the finding button is pressed the declarations will appear.

Detailed Declaration finder

29 documents found! Please select a document and select an action from the local menu

Year	Of...	Declarant	Ref. ...	Reg. ...	Reg. ...	Reg. Da...	Type	Gen. ...	Ite...	Exp...	Consignee	Total ta...	Ast ...	Ast...	Ast ...	Col...
2011	CBM...	1140256157...		I	1	29/10/2...	IM	4	1		1140256157...	402550	A	1	29/1...	
2011	CBM...	1144645037...	#2	I	10	31/10/2...	IM	4	1		6205521607...	555	A	8	31/1...	
2011	CBM...	1144645037...	#3	I	11	31/10/2...	IM	4	1		6205521607...	555	A	9	31/1...	
2011	CBM...	1144645037...	#4	I	12	31/10/2...	IM	4	1		6205521607...	555	A	10	31/1...	
2011	CBM...	1144645037...	#5	I	13	31/10/2...	IM	4	2		6205521607...	6198	A	11	31/1...	
2011	CBM...	1144645037...	#6	I	14	01/11/2...	IM	4	1		6205521607...	282489	A	12	01/1...	
2011	CBM...	1144645037...	3	I	15	01/11/2...	IM	4	1		6205521607...	555				
2011	CBM...	1144645037...	#7	I	16	01/11/2...	IM	4	1		6205521607...	129380	A	13	01/1...	
2011	CBM...	4091877302...	#6	I	17	01/11/2...	IM	4	1		7461914642...	11074...	A	14	01/1...	
2011	CBM...	4091877302...	#7	I	18	01/11/2...	IM	4	1		5909702392...	55551	A	15	01/1...	
2011	CBM...	4091877302...	#8	I	19	01/11/2...	IM	4	1		5909702392...	541661	A	16	01/1...	
2011	CBM...	1144645037...		I	2	29/10/2...	IM	4	1		6205521607...	22009...	A	2	29/1...	
2011	CBM...	4091877302...	#9	I	20	01/11/2...	IM	4	1		5909702392...	550	A	17	01/1...	
2011	CBM...	1144645037...	#8	I	21	02/11/2...	IM	4	1		6205521607...	282489				
2011	CBM...	7525510492...	#1	I	22	02/11/2...	IM	4	2		8363841057...	17042...	A	18	02/1...	
2011	CBM...	7525510492...	#2	I	23	02/11/2...	IM	4	2		8363841057...	17042...	A	19	02/1...	
2011	CBM...	7525510492...	#3	I	24	02/11/2...	IM	4	2		8363841057...	17042...	A	20	02/1...	

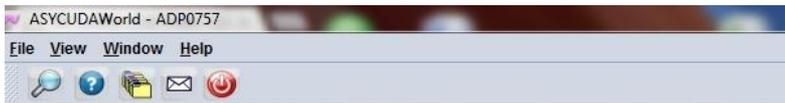
Navigation icons: Help (?), Refresh, Print, Stop, Back, Close (X)

## PROCESSING

- Once the CusDec is assessed the declarant should take a printout of the assessment notice and the CusDec and forward the same along with the BL/DO/Invoice/LC and other relevant documents to the import/export office for processing.

# ACCOUNTS UPDATING

- Once the payment is done to the bank it gets updated automatically.
- If not updated withing 15mnts the wharff clerk should inform the accounts updating .
- Accounts updating officer should manually update the system after verifying the payment to the bank.



ආයුබෝවන් !

**Document library**  
Document View Help

- ASYCUDA
  - Accounting & Payment
    - Accounts Management
    - Operations Management
      - Daybook
      - Payments
        - Cash Declaration
        - Closing Balance
        - Credit Declaration
        - Credit Statement
        - Other
        - Prepaid Declaration Receipt
        - Prepayment Account
      - Refunds
    - Reports
    - Cargo Manifest
    - Customs Headquarters
    - Goods Clearance
    - Integrated Tariff
    - References
    - Selectivity
    - Sri Lanka Reports
    - Statistics
    - System Configuration
    - System Supervision
    - Transit
    - Transit Shed
  - International Norms
  - System Administration
  - System design
  - Tea Board
  - UN Ministry of commerce
- My Profile

Go to ASYCUDA  
Accounting & Payment.  
Operation management  
Payments  
Cash declarations



Right click on the Cash declaration  
Select New

Cash Declaration - New [n/a]

File Edit View Help

100 %

**ASYCUDA**

**Cash Declaration Payment Form**

Declarant Code  Company Code

Customs Office

Receipt Identification  Date

Amount Collected:  0

**Declarations**

Declarant Reference	Registration Reference	Model	Assessed Amount
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> 0
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> 0
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> 0
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> 0
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> 0

Total Amount for Declarations:  0

**Other Duties, Fees and Taxes**

Code	Description	Reference	Amount
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> 0

Use the same procedure adopted in ASYCUDA++

That is give the Declarant or Company code. Give the Customs office. Registration year, serial letter and the CusDec no.

Select means of payment & code for other duties.

If all details are OK click on the blue right button on top to validate payment.